

A meeting of the

## **West of England Combined Authority Overview & Scrutiny Committee**

will be held on

**Date: Monday, 2 October 2023**

**Time: 10.30 am**

**Place: 70 Redcliff Street**

Notice of this meeting is given to members of the West of England Combined Authority Overview & Scrutiny Committee as follows

Cllr Ed Plowden, Bristol City Council  
Cllr Alison Streatfeild-James, Bath and North East Somerset Council  
Cllr David Addison, South Gloucestershire Council  
Cllr Mark Bradshaw, Bristol City Council  
Cllr Katy Grant, Bristol City Council  
Cllr Jonathan Hucker, Bristol City Council  
Cllr Tim Kent, Bristol City Council  
Cllr Hal MacFie, Bath and North East Somerset Council  
Cllr Brenda Massey, Bristol City Council  
Cllr Ayrden Pocock, South Gloucestershire Council  
Cllr Ben Randles, South Gloucestershire Council

**Observers:**

Cllr Mike Bird, North Somerset Council  
Cllr Ciaran Cronnelly, North Somerset Council  
Cllr Nigel Ashton, North Somerset Council

**Enquiries to:**

West of England Combined Authority  
70 Redcliff Street  
Bristol, BS1 6AL  
Email: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)  
Tel: 07385 978737

# West of England Combined Authority Overview & Scrutiny Committee Agenda

## YOU HAVE THE RIGHT TO:-

- Attend all West of England Combined Authority Committee and Sub-Committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five days before the date of the meeting
- Inspect agendas, reports and minutes of the Authority and all Authority Committees and Sub-Committees for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period public reports for a period of up to four years from the date of the meeting. (A list of background papers to a report is given at the end of each report.) A background paper is a document on which the officer has relied in writing the report.
- Have access to the public register of names, addresses and wards of all Councillors sitting on WECA, Committees and Sub-Committees with details of the membership of all Committees and Sub-Committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of the Authority's, Committees and Sub-Committees
- Have access to a list setting out the decisions making powers the Authority has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above to which you have a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the Council works please contact Democratic Services, telephone 0117 42 86210 or e-mail: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

## OTHER LANGUAGES AND FORMATS

**This information can be made available in other languages, in large print, braille or on audio tape. Please phone 0117 42 86210**

### Guidance for press and public attending this meeting

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

Some of our meetings are webcast. By entering the meeting room and using the public seating areas you are consenting to being filmed, photographed or recorded. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

An archived recording of the proceedings will also be available for viewing after the meeting. The Combined Authority may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

To comply with the Data Protection Act 2018, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

## 1. EVACUATION PROCEDURE

In the event of a fire, please await direction from the Council staff who will help assist with the evacuation. Please do not return to the building until instructed to do so by the fire warden(s).

## 2. APOLOGIES FOR ABSENCE

To receive apologies for absence from Members.

## 3. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

## 4. MINUTES

5 - 10

To consider and approve the minutes from 8 September 2023 of the West of England Combined Authority Overview and Scrutiny Committee.

## 5. CHAIR'S ANNOUNCEMENTS

To receive any Chair's announcements.

## 6. ITEMS FROM THE PUBLIC (QUESTIONS, STATEMENTS AND PETITIONS)

### **WRITTEN PUBLIC QUESTIONS (written procedure)**

1. Any member of the public can submit a maximum of two written questions in advance of this meeting.

2. The deadline for the submission of questions is 5.00 pm, at least 3 clear working days ahead of a meeting. For this meeting, the deadline for questions is **5.00 pm on Tuesday 26<sup>th</sup> September 2023.**

3. Questions should be addressed to the Chair of the meeting and e-mailed to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

4. Under the direction of the Chair, wherever possible, written replies to questions will be sent to questioners by the end of the working day prior to the meeting.

5. Please note - under the Combined Authority's committee procedures, there is no opportunity for oral supplementary questions to be asked at committee meetings.

6. The written questions and replies will be circulated to committee members in advance of the meeting and published on the Combined Authority website.

### **PUBLIC STATEMENTS**

1. Any member of the public may submit a written statement (or petition) to this meeting.

2. Please note that one statement per individual is permitted.

3. Statements must be submitted in writing and received by the deadline of 12 noon on the working day before the meeting. For this meeting, the deadline for statements is **12 noon on 29<sup>th</sup> September 2023.** Statements should be emailed

to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

4. Statements will be listed for the meeting in the order of receipt. All statements will be sent to committee members in advance of the meeting and published on the Combined Authority website.

5. **Please note:**

*If any member of the public wishes to attend the meeting to orally present their statement, they are asked please to notify the Combined Authority's Democratic Services team of this at the point when their statement is submitted and by 12 noon on the working day before the meeting at the very latest.*

*For those presenting their statements at the meeting, up to 3 minutes 'speaking time' is permitted for each statement. The total time available for the public session at this meeting is 30 minutes.*

**7. REVIEW OF ITEMS FOR 6 OCTOBER 2023 WEST OF ENGLAND COMBINED AUTHORITY & WEST OF ENGLAND JOINT COMMITTEE** 11 - 14

To review the reports / decisions due to be considered at the 6 October 2023 meeting of the West of England Combined Authority Committee and West of England Joint Committee and formulate any comments to refer to the committees.

**8. VERBAL UPDATE ON THE BSIP TASK AND FINISH GROUP**

Members to receive an update on the progress of the BSIP Task and Finish Group.

**9. OVERVIEW AND SCRUTINY - WORK PROGRAMME** 15 - 20

The Committee are asked to consider the Work Programme

**10. FEEDBACK SECTION**

Members invited to give feedback on the meeting

**Next meeting: Friday, 8 December 2023**

## West of England Combined Authority West of England Combined Authority Overview & Scrutiny Committee

Friday, 8 September 2023, 12noon – 2pm  
70 Redcliff Street, Bristol BS1 6AL

### Present:

Cllr David Addison, South Gloucestershire Council  
Cllr Mark Bradshaw, Bristol City Council  
Cllr Katy Grant, Bristol City Council  
Cllr Jonathan Hucker, Bristol City Council  
Cllr Tim Kent, Bristol City Council

Cllr Hal MacFie, Bath and North East Somerset Council  
Cllr Brenda Massey, Bristol City Council  
Cllr Ed Plowden, Bristol City Council  
Cllr Ben Randles, South Gloucestershire Council  
Cllr Alison Streatfeild-James, Bath and North East Somerset Council

### Officers In Attendance:

Daniel Dickinson, Interim Monitoring Officer  
Jill Bennett, Democratic Services and Scrutiny Manager  
Jess Lee, Head of Policy and Strategy  
Mark Wakefield, Head of Democratic Services  
Emma Powley, Democratic Services (Virtual)

### Apologies:

None

### Minutes

As this was the first meeting of the Overview & Scrutiny Committee for Municipal Year 2023/24 the clerk opened the meeting and presided over agenda items 1-3

1	<p><b>Election of Chair for Municipal Year 2023/24</b> It was proposed by Councillor Bradshaw and seconded by Councillor Streatfeild- James and</p> <p><b>Agreed:</b></p> <p>That Councillor Plowden be elected as the Chair of the Overview and Scrutiny Committee for the Municipal 2023/24.</p> <p>Councillor Plowden was in the Chair for all subsequent items.</p>
2	<p><b>Election of Vice-Chair for Municipal Year 2023/24</b> Councillor MacFie proposed and Councillor Addison seconded and it was</p> <p><b>Agreed</b></p> <p>that Councillor Streatfeild-James be appointed Vice- Chair.</p>
3	<p><b>Declarations of Interest under the Localism Act 2011</b> There were none.</p>
4	<p><b>Terms of Reference</b> The Committee noted its Terms of Reference.</p>

5	<p><b>Minutes</b> The minutes of the meeting held on the 13 March 2023 were agreed.</p>
6	<p><b>Chair's Announcements</b> The Chair informed the Committee that a request to call in the decision to close railway ticket offices including Bath had been received. As this is not a decision made by the Combined Authority Committee, scrutiny has no remit to call it in. The Chair commented that he would ask the Mayor of the West of England Combined Authority to express their concern about the closures</p> <p>The Chair thanked officers for their attendance and the overall organisation who had committed to looking at the provision of extra capacity to assist the Overview and Scrutiny Committee with additional deep dives.</p>
7	<p><b>Items from the Public (Questions, Statements and Petitions)</b> The Chair noted that six questions had been submitted by members of the public. Written responses had been provided and are available on the website.</p> <p>Mr David Redgewell submitted a statement but was unable to attend. Robbie Bentley instead made the address on Mr Redgewell's behalf.</p> <p>Sheila Roberts submitted a statement on behalf of the Bristol Disability Equities Forum and read this out at the meeting.</p> <p>The Chair thanked those in attendance for their questions and statements and commented that whilst Overview and Scrutiny did not have any power or remit with regards to the topics discussed, they may wish to submit their comments and questions to the Combined Authority Committee who were the decision-making body.</p>
8	<p><b>Regional Strategy Refresh</b> The Chair introduced the Head of Policy and Strategy (Jess Lee) to the meeting who gave the Committee an update on the process underway to refresh the regional strategy. It was explained that the Combined Authority last produced a regional strategy in 2019 with the Local Industrial Strategy (LIS) being co-produced between the region and government. Since publication, there had been significant regional and national change and it was agreed following a meeting with the Leaders of the Unitary Authorities and the Mayor that a regional refresh was necessary in order to deliver the refreshed strategy. Numerous workstreams were currently proceeding.</p> <p>It was noted that there had been a number of deep dives carried out and a Peer Review had been requested alongside engagement with the Local Enterprise Partnerships (LEPs) Boards, Business Leaders and Young People.</p> <p>In response to question asked by the Committee, the Head of Policy and Strategy clarified:</p> <ol style="list-style-type: none"> <li>1. The Regional Strategy Refresh was not a planning document but would provide the context for what is being done across the region and would help to implement strategy.</li> <li>2. The Combined Authority were not alone in re-visiting the regional strategy; other Authorities were seeking to refresh theirs. Work was also being commissioned with other Combined Authorities to explore ways to lever in more money and maximize the impact of the capital received.</li> <li>3. Once the engagement plan was in place, there would be further consultation with</li> </ol>

	<p>Councillors, and officers, from all the Unitary Authorities,</p> <p>4. It was recognised that whilst the area had high skills base, the overall net migration out of the area meant that there were some skill shortages. Work would be undertaken to try and retain some of the skilled worked by engaging with the regional Universities and Colleges ensuring that opportunities are made visible.</p> <p>The Chair thanked the officer for her report and commented that he was pleased with the vision and framework for the delivery of the Regional Strategy Refresh. He noted he welcomed the peer review and asked for further engagement and consultation with Councillors prior to it being approved.</p> <p><b>Resolved:</b>  <b>That the Scrutiny Committee noted and commented on the approach being taken to the development of a refreshed regional strategy</b></p>
9	<p><b>Transformation Programme Governance Workstream Update</b></p> <p>Daniel Dickinson, Interim Monitoring Officer, introduced his report which provided the Committee with n update on progress with the actions in the governance work stream of the Transformation Programme following the agreement at the informal meeting of Scrutiny on the 7 July 2023 that three additional meetings would take place, providing an opportunity for deep dives on some key themes.</p> <p>It was explained that the report provided an overview of actions in the governance and structures workstream, a number of the actions that fit within this workstream were completed before the transformation programme was established.</p> <p>The Monitoring Officer gave an update in relation to Figure 1 - Governance and Structures Workstream and noted the following:</p> <p>GS1 – Revisions to the Schemes of Delegations would be proposed at the Combined Authority Committee in October 2023 before a more substantive overhaul would be carried out.</p> <p>GS2 – All Committee’s would have clear Terms of Reference and a training programme offered.</p> <p>GS3 - Through discussions on role and purpose of the West of England Combined Authority, the question of Leader portfolios can be considered as and when appropriate.</p> <p>GS4 - this had been implemented very quickly with a much more free flow of information to ensure that Cabinet Members from UAs can request briefings from senior CA officers as required.</p> <p>GS5 – The Regional Monitoring Officers had continued to meet regularly, with networks having been built with other Combined Authorities Monitoring Officers.</p> <p>GS6 - Material would be provided to new members as part of their induction process and all members will be offered the opportunity to meet with CA officers to discuss the role of Audit and Scrutiny Committees.</p> <p>In response to questions asked by the Committee, the following was noted:</p> <p>In relation to GS3, the structure of the Combined Authority differed from Unitary Authorities.</p>

	<p>Portfolio Holders could attend meetings of the Combined Authority but only as observers and would therefore have no voting powers.</p> <p>In relation to GS2, questions had previously been raised about making the Terms of Reference for the Overview and Scrutiny Committee and the Audit Committee more defined so as to avoid any overlap and duplication.</p> <p>In relation to GS4, there is a weekly meeting of the CEO's of the Unitary and Combined Authorities. Any briefing requests made by the respective Authorities Portfolios would be discussed and considered at the meeting.</p> <p>A future peer review would be undertaken to assess what progress had been made and what improvements can be continued.</p> <p>The Chair commented that he considered there to be some operational and constitutional weakness and asked for more clarity of the approval routes to ensure that everyone was clear on the tolerances</p> <p>The monitoring Officer explained that the general principles around decision making needed to be flexible enough to allow the Combined Authority to deliver its commitments whilst also having a robust process in place to ensure that decision making was open and transparent. It was noted that some of the financial authorisation limits had changed due to the Internal Governance Process.</p> <p><b>Resolved:</b> <b>That the report be noted.</b></p>
10	<p><b>Operation of Overview &amp; Scrutiny Committee</b></p> <p>The Head of Democratic Services (Mark Wakefield) elaborated on this report that sought Committee Members views for proposals to be brought forward to ensure the Committee is operating an effective scrutiny function on behalf of the Combined Authority. It was explained that at the 7 July 2023 meeting there was a clear request for papers for the regular O&amp;S meetings to be circulated much earlier. It was also noted that there had been investment in the Team with the appointment of the Democratic and Scrutiny Manager to help facilitate additional workload of the Overview and Scrutiny Committee.</p> <p>The Committee discussed the report.</p> <p>The Monitoring Officer reminded the Committee that that each Task and Finish Group would need to nominate a Chair that a remit and the scope of each group would need to be reported back to the next informal scrutiny meetings.</p> <p>The Committee agreed to the following Task and Finish Groups and membership.</p> <p><b>Bus Service Improvement Plan (BSIP)</b> Scope to include: Demand Responsive Transport (DRT) roll out BSIP- questions about the monitoring of delivery of BSIP Figures needed on passenger numbers</p> <p>Councillors Addison, Randles, Bradshaw, Streatfeild-James, Kent and Plowden.</p> <p><b>Audit &amp; Governance Task and Finish Group;</b> Councillors Streatfeild-James, Gollop and Randles.</p>



	<p><b>Transport;</b> Councillors Bradshaw, Kent, Addison and Randles</p> <p><b>Skills and Business;</b> Councillor Hucker, MacFie, Bradshaw and Massey</p> <p><b>Climate change and Environment</b> Councillors Randles, Grant, Bradshaw, MacFie and Streatfeild-James.</p> <p>The representative from Centre for Governance and Scrutiny (CfGS) gave a presentation to the Committee.</p>
	Monday, 2 October 2023, 10.30 am, 70 Redcliff Street

This page is intentionally left blank



**REPORT TO: WEST OF ENGLAND COMBINED AUTHORITY  
SCRUTINY COMMITTEE**

**DATE: 2<sup>nd</sup> October 2023**

**REPORT TITLE: REVIEW OF ITEMS TO BE CONSIDERED BY WEST  
OF ENGLAND COMBINED AUTHORITY COMMITTEE**

**DIRECTOR: DANIEL DICKINSON, INTERIM MONITORING  
OFFICER**

**AUTHOR: JILL BENNETT (DEMOCRATIC SERVICES &  
SCRUTINY MANAGER)**

## **Purpose**

1. To update the Overview & Scrutiny Committee on the reports due to be considered at the 6 October 2023 meetings of the West of England Combined Authority Committee and the West of England Joint Committee.

## **RECOMMENDATION:**

That the committee identify any comments they wish to submit to the West of England Combined Authority Committee and to the West of England Joint Committee on 6 October 2023.

## **6 October 2023 reports – overview:**

### **West of England Combined Authority Committee:**

Reports on the following matters are due to be considered at the 6 October 2023 meeting of the West of England Combined Authority Committee:

#### **1. Investment Fund Programme**

**Purpose:** To report on the overall programme and headroom including the extension of the current Investment Fund period to 27/28 and to consider Business Cases and funding applications (where not contained in specific papers)

## **2. Delivery Assurance**

**Purpose:** To consider recommendations from the Programme Review Board regarding project delivery including changes to schemes within the investment programme against the agreed delivery assurance principles

## **3. Climate and Ecological Strategy and Action Plan Update**

**Purpose:** To provide a 6-monthly progress update on actions for this year contained within the Climate and Ecological Strategy and Action Plan (CESAP)

## **4. Adult Education and Skills**

**Purpose:** To request delegation of decision-making powers for the Adult Education Budget (AEB) /Adult Skills Fund (ASF), Multiply programme and Skills Bootcamps programmes for 2023/2024 and 2024/2025

## **5. Transport Infrastructure Projects**

**Purpose:** To provide an update to West of England Combined Authority Committee on key transport schemes and to secure approval from Committee on key decisions and associated funding (where applicable) related to projects within the West of England Combined Authority's Transport Infrastructure programme

## **6. BSIP Prioritising**

**Purpose:** KPMG Prioritisation framework to assess BSIP initiatives including a quantitative assessment based on DfT value for money methodology, and a supporting qualitative assessment to provide a recommended prioritisation of initiatives when redistributing any funding identified

## **7. Transformation Programme update**

**Purpose:** As resolved at June Committee, consider and comment on progress of transformation programme workstreams responding to GT and SOLACE reviews, including progress towards a refreshed regional strategy

## **8. Senior/Statutory Appointments**

**Purpose:** To formally ratify the Combined Authority's Interim Statutory Section 73 Officer

## **9. West of England Combined Authority and Mayoral Budget Forecast 2023/24 Report**

**Purpose:** This report presents the revenue and capital budget financial forecast information for the West of England Combined Authority and the Mayoral budget for the financial year 2023/24 based on data from the period April to July

## **10. West of England Combined Authority Audit Committee Annual Report**

**Purpose:** Annual Report 2022/23 brings together in one document a summary of the work undertaken by the Audit Committee. The production of the report complies with current best practice for audit committee

### **West of England Joint Committee**

Reports on the following matters are due to be considered at the 6 October 2023 meeting of the Joint West of England Combined Authority Committee:

#### **1. Invest Bristol & Bath Review**

**Purpose:** To present the outcome of the mid-term review of the West of England Inward Investment Service 'Invest Bristol and Bath', setting out the findings and the consultants recommendations and the planned next steps

#### **2. LEP and IBB Forecast and Change Requests (JC)**

**Purpose:** This report represents the forecasted revenue and capital to the West of England Joint Committee for the financial year 2023/24 based on data from the period April to July 2023. The report covers the Local Enterprise Partnership (LEP) and Invest Bristol and Bath (IBB) revenue budgets. Change request approvals are also included as part of this reporting process.

**Appendices:** None.

### **West of England Combined Authority Contact:**

Via email: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

This page is intentionally left blank



**REPORT TO: WEST OF ENGLAND COMBINED AUTHORITY  
SCRUTINY COMMITTEE**

**DATE: 2<sup>nd</sup> October 2023**

**REPORT TITLE: OVERVIEW AND SCRUTINY - WORK PROGRAMME**

**DIRECTOR: DANIEL DICKINSON, INTERIM MONITORING  
OFFICER**

**AUTHOR: JILL BENNETT (DEMOCRATIC SERVICES &  
SCRUTINY MANAGER)**

### **Purpose of Report**

1. The purpose of this report is to provide the Committee with an opportunity to review its work programme

### **Recommendation**

2. It is recommended that the Overview and Scrutiny Committee:
  - i) consider the work programme attached at Appendix One;
  - ii) authorise the Scrutiny Officer in consultation with the Chair and Vice-Chair to make amendments to the work programme.

### **Reasons for recommendation**

3. To ensure the work programme is adaptable and reflects current activity, the Committee will have an opportunity to review it at each of its meetings.

### **Background / Issues for Consideration**

4. At an informal meeting of Overview and Scrutiny held on the 7 July 2023, it was agreed that a number of Deep Dives be carried out to ensure that the Scrutiny Committee were adding value to the democratic process and have meaningful engagement with the Combined Authority Committee.
5. It was decided that an additional three extra formal meeting could be used as an opportunity for a deep dive into a specific themed topic; one of these topics

was discussed at the Scrutiny Committee meeting on the 8<sup>th</sup> September 2023 and Members received a paper on the governance workstream of the transformation programme.

6. In addition to the meeting on the 8<sup>th</sup> September 2023, a further two Deep Dive meetings have been scheduled for 8<sup>th</sup> December 2023 and 9<sup>th</sup> February 2024.
7. At the Overview and Scrutiny Committee on the 8<sup>th</sup> September 2023, Members agreed to a number of Task and Finish Groups. These included:
  - Bus Service Improvement Plan (BSIP)
  - Audit & Governance
  - Transport;
  - Skills and Business;
  - Climate change and Environment
8. Progress reports of the work undertaken by each Task and Finish Group will be reported to the Deep Dive meetings.
9. As there is an increase in the number of Deep Dives and Task and Finish Groups, it is considered good practice to ensure that Committee Members are aware of what progress is being made by the Committee and the Task and Finish Groups.
10. Members are being asked to consider the proposed Overview & Scrutiny Work Programme for the forthcoming months and identify any potential areas for further scrutiny.

#### **Risk Management/Assessment**

11. No specific risks identified.

#### **Public Sector Equality Duties**

12. No specific PSED duties are engaged.

#### **Climate Change Implications**

13. Not directly relevant.

#### **Finance Implications, including economic impact assessment where appropriate:**

14. Not directly relevant.

#### **Legal Implications:**

15. None arising.



**Human Resources Implications:**

16. None arising.

**Land/property Implications**

17. None arising.

**Appendices:**

Appendix 1 – Scrutiny Work Programme

**Background papers:**

None associated with the report.

**West of England Combined Authority Contact:**

Report Author	Contact Details
Jill Bennett	<a href="mailto:Jill.bennett@westofengland-ca.gov.uk">Jill.bennett@westofengland-ca.gov.uk</a>

This page is intentionally left blank

## Overview and Scrutiny – Work Programme 2023-24

<b>Overview and Scrutiny Committee – 2 October 2023</b>			
<b>Title of Report</b>	<b>Overview of Decision</b>	<b>Report of (officer)</b>	<b>Notes</b>
Consideration of the Combined Authority Forward Plan	To consider the Combined Authority Forward Plan		
O & S Work Programme	An opportunity for the Committee to review its work programme.		
Verbal update on the BSIP Task and Finish Group	Verbal update to be given on the progress to date of the BSIP Task and Finish Group		
<b>Deep Dive Overview and Scrutiny Committee – 8 December 2023</b>			
Update on BSIP T & F Group	To consider the report and recommendations of the Task and Finish Group.		
Update on Climate & Environment T & F Group	To consider the report and recommendations of the Task and Finish Group.		
<b>Overview and Scrutiny Committee – 15 January 2024</b>			
<b>Title of Report</b>	<b>Overview of Decision</b>	<b>Report of (officer)</b>	<b>Notes</b>
Consideration of the Combined Authority Forward Plan	To consider the Combined Authority Committee report on budget setting		
O & S Work Programme	An opportunity for the Committee to review its work programme.		
<b>Overview and Scrutiny Committee – 22 January 2024</b>			
<b>Title of Report</b>	<b>Overview of Decision</b>	<b>Report of (officer)</b>	<b>Notes</b>

Consideration of the Combined Authority Forward Plan	To consider the Combined Authority Forward Plan		
O & S Work Programme	An opportunity for the Committee to review its work programme.		
<b>Deep Dive Overview and Scrutiny Committee – 9 February 2024</b>			
Update on the T & F Group – Audit & Governance	To consider the report and recommendations of the Task and Finish Group.		
Update on the T & F Group – Skills & Business	To consider the report and recommendations of the Task and Finish Group.		
Terms of Reference	To receive an update on the revisions made to the O & S Terms of Reference		
<b>Overview and Scrutiny Committee – 11 March 2024</b>			
<b>Title of Report</b>	<b>Overview of Decision</b>	<b>Report of (officer)</b>	<b>Notes</b>
Consideration of the Combined Authority Forward Plan	To consider the Combined Authority Forward Plan		
O & S Work Programme	An opportunity for the Committee to review its work programme.		